

6570

05/02/97

Revised

CITY OF RIVERSIDE
HUMAN RESOURCES DEPARTMENT
CLASSIFICATION SPECIFICATION

TITLE: **SCOREKEEPER**

DEFINITION

Under general supervision, to maintain statistics at sports events throughout the City.

REPORTS TO: Recreation Supervisor

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision.

EXAMPLES OF DUTIES

Duties may include, but are not limited to, the following:

- Keep records of scores and various other statistics at sports events throughout the City for Youth and/or Adult
- Sports as assigned.
- Set up and put away equipment and maintain playing surface during competition.
- Complete required reports.

QUALIFICATIONS

Knowledge of:

- Rules and regulations of any of the following sports as it pertains to the scoring and maintenance of sports statistics: basketball, soccer, baseball, football, swimming, volleyball, or any other sports that may be added by the department.

Ability to:

- Sit for long periods of time.
- See clearly.
- Communicate effectively and appropriately with participants.
- Complete accurate and legible reports.

Education and Experience:

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education: Equivalent to the completion of the eighth grade.

Experience: None. Prior officiating, playing, or scoring experience is desirable.

Age: Must be 16 years of age or older.

Certification:

May be required to have certification or attend a certification course for some sports.

MEDICAL CATEGORY: Group 1